

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
January 12, 2022

The Board of Trustees of Vernon College met on Wednesday, January 12, 2022 at 11:30 a.m. in the *Board Room of the Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith – Chairman; and Mrs. Ann Wilson – Secretary. Other board members in attendance were Mr. Irl Holt, Mr. James Brock, Mrs. Betsy Smith and Mrs. Jaime Chapman. Absent was Chairman Mr. Bob Ferguson.

Others present were Dr. Dusty Johnston, President; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Kevin Holland, Director of Campus Police; Mrs. Jeanne Ballard, Director of Financial Aid; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. David Parkman of *Edgin, Parkman, Fleming, and Fleming, PC*.

Chairman Smith called the meeting to order at 11:30 a.m.

### Consent Agenda

Mr. Holt made the motion, seconded by Mrs. Wilson to approve the Consent Agenda containing the *Minutes of the December 8, 2021 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

### Action Item A

Mr. Holt made the motion, seconded by Mrs. Wilson, to appoint Mrs. Jamie Chapman as a board member in the position vacated by the recent passing of board member Mrs. Vicki Pennington. The motion carried unanimously.

### Action Item B

No motion necessary. The newly appointed board member, Mrs. Jamie Chapman signed the Statement of Officer and was administered the Oath of Office by board secretary Mrs. Wilson. Dr. Smith and board members welcomed Mrs. Chapman.

### Action Item C

Dr. Johnston presented the *Financial and Investment Reports as of December 31, 2021*. Mrs. Wilson made the motion, seconded by Mrs. Smith, to approve the Vernon College year to date and monthly financial and investment reports as presented. The motion carried unanimously.

### Action Item D

Mrs. Smith made the motion, seconded by Mr. Brock to approve the *2020-2021 Audit Prepared by Edgin, Parkman, Fleming, and Fleming, PC* of Wichita Falls, Texas presented by *Mr. David Parkman, CPA*. The motion carried unanimously.

### Action Item E

Mrs. Wilson made the motion, seconded by Mr. Holt to approve the *Grant/Transfer Interest in Property at 1330 Main Street, Lots 12,13,14,15, and 16 of Block 40, Original Town Addition to the City of Vernon* as presented by Dr. Johnston. The motion carried unanimously.

### Action Item F

Mr. Holt made the motion, seconded by Mr. Brock to approve the five *Tax Resale Deeds* as presented. The motion carried unanimously.

President's Report/Board Discussion Items – No items to discuss.



2022-2023 Tuition/Fee increase discussion – Dr. Johnston discussed the 2022-2023 Tuition and Fee increase proposal stating the Administrative Team decided there would be no change or increase in tuition or fees this year. This is due to the “fragile enrollment” that exists right now we as do not know what will happen this summer or fall with enrollment and with the financial burden as one of the biggest factors that is keeping people out of school.

Student Success Data Fact – Mrs. Harkey presented the Vernon College 2019-2020 CB116 Follow-Up Program List, as the Student Success Data Fact for this month. The program list is an adult learner follow-up report from the Texas Higher Education Board. It gives colleges the opportunity to find students’ success after graduation that the Coordinating Board was not able to find. THECB determines from their search that they are not successful. After following up, the college can then say the graduate had a completion rate because they went to work, transferred, or are self-employed. We are asked to report our findings back to the Coordinating Board, but that information is not always shown in the THECB’s publications such as the Texas Public Higher Education Almanac. Vernon College commends the faculty in helping track the student after graduation.

Athletic Scholarship report – Dr. Johnston presented the Athletic Scholarship Report for the fall 2021 semester. The students can only spend this money at Vernon College, which helps with enrollment and state funding!

Dr. Johnston presented the Upcoming College Events:

- (1) On-site Registration - Vernon: January 11, 2022 – Wichita Falls: January 12-13, 2022
- (2) Spring 2022 Classes begin – Tuesday, January 18, 2022
- (3) Vernon College Foundation Quarterly Board Meeting – Vernon – 10:00 am Thursday, January 20, 2022
- (4) TCCTA Conference – Frisco, TX – March 3-5, 2022
- (5) February Board of Trustees Regular Meeting – Vernon campus – Wednesday, February 19, 2022
- (6) Vernon College Foundation On-line Auction – March 8-10, 2022

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Brock made the motion, seconded by Mr. Holt to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

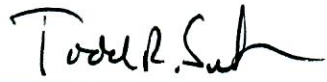
1. Employment
  - a. Brandan Harris, Custodial Technician - CCC, effective January 3, 2022
  - b. Madison Tiedman, Testing Center Coordinator, effective January 3, 2022
2. Internal Transfer
  - a. Rachel White, *To:* Director of PASS Department *From:* Tutoring Center Coordinator – Vernon, effective January 3, 2022
3. Resignation
  - a. Annaliese Espinoza, Classified II, Faculty Assistant, Nursing – Vernon Campus, effective December 14, 2021
  - b. Leo Garza, Custodian Technician – Vernon, effective January 3, 2022
  - c. Melody Bell, Biology Instructor, effective January 7, 2022

Closed Session: Mrs. Wilson made the motion, seconded by Mr. James to go into closed session at 12:24 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. James made the motion, seconded by Mr. Holt, to reconvene at 12:42 p.m. in open session. The motion carried unanimously.

Action: None

There being no further business Mrs. Wilson made the motion, seconded by Mrs. Smith, to adjourn the meeting at 12:43 p.m.



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Dr. Todd Smith, Chairman



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Mrs. Ann Wilson, Secretary